

POSITION TITLE: School Psychologist / Social Worker / Counselor
WORK SCHEDULE: 40 Hours per Week
GRADE LEVEL: Preschool – Grade 12
REPORTS TO: BOCES Executive Director
QUALIFICATIONS:

1. Master's degree required.
2. Hold or be eligible to hold a Colorado Special Services License from the Colorado Department of Education with an endorsement as a Psychologist or Social Worker or Counselor.

EXPERIENCE:

1. Successful completion of internship.
2. Previous experience in an educational setting desirable.

REQUIRED SKILLS:

1. Specific knowledge of skills in assessment of cognitive, social/emotional and adaptive functioning; child development; behavior management; counseling; and consultation.
2. Demonstrated knowledge of developmental needs of students.
3. Demonstrated effective written and oral communication skills.
4. Evidence of ability to establish and maintain effective, cooperative relationships with school personnel, students and parents.
5. Demonstrated understanding and empathy necessary for working with students.
6. Demonstrated ability and desire to function as a team member.

KEY RESPONSIBILITIES:

1. Diagnosis and Planning
 - Assist in the identification and programming for students with disabilities.
 - Supports the Response to Intervention process within assigned buildings.
 - Plan instruction consistent with Individual Educational Program (IEP).
 - Provide ongoing consultation services to staff members.
 - Plan effective use of time.
2. Instruction/Interaction
 - Utilize appropriate methods to implement the Individualized Education Program (IEP).
 - Communicate effectively with students.
 - Provide for and maintain student involvement during intervention.

3. Evaluation of Intervention.

- Use evaluation of student outcomes to monitor the effectiveness of the intervention provided through the Individual Educational Program (IEP).
- Communicate effectively student progress to student, parent/guardian and staff.

4. Intervention Management

- Attend to tasks in a manner which maximizes intervention.
- Maintain necessary student records.

5. Learning Environment

- Establish clear expectations for appropriate behavior.
- Establish consequences for inappropriate behavior.
- Establish conditions under which students exercise self-discipline, honesty, leadership and citizenship.
- Support and implement crisis response and management including the threat assessment process and suicide risk assessment process.

6. Professional Responsibilities

- Participate in professional growth opportunities.
- Adhere to the code of ethics of the teaching profession of the State of Colorado.
- Recognize problems and actively contribute to their resolution.
- Collaborate with others to fulfill responsibilities related to building and district goals and priorities.
- Demonstrate a concern for students' health and safety.
- Keeps within department budget.

7. General

- Accept and fulfill assigned responsibilities and duties in a prompt and efficient manner.
- Follow Board of Education policies, building procedures and any other rules, regulations or procedures that may be established by the central or building administration.
- Perform other duties as may be assigned by the Building Principal/Director of Special Education in accordance with district policies.