

Addressing the Board

You may address the Board during regular meetings on specific agenda topics listed for information/discussion when the Board President opens the topic for public comment. If you wish to address the board on a topic that is not on the agenda, the public comment session will follow the business portion of the meeting designated as "Public Comments - General Items not specific to the Agenda." All comments are limited to three (3) minutes.

It is helpful to Board members when you include a written summary of your comments for their review, particularly if you have questions.

The Board will not discuss or debate your comments nor answer your questions during the meeting. Rather, the Board will refer items to the BOCES Executive Director or determine that issues raised are policy matters for future consideration by the Board.

If you desire to present a report on behalf of a public group or agency, you should contact the BOCES Executive Director in advance so that it can be determined whether a special report item needs to be added to a meeting agenda.

At any regular or special meeting, the Board may proceed into executive session, at which only those persons requested by the board may be present, but no adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs at any executive session not open to the public. Executive sessions are held for purposes of discussing property purchases or sales, matters required to be kept confidential by federal law or rules or state statutes, security arrangements, negotiations issues, personnel issues, information about individual students where public disclosure would adversely affect the person or persons involved and receiving legal advice from attorneys. (Colorado revised Statute 24-6- 402(4)).

If your concern or question is specifically related to your child's program or services for your child, you should begin by discussing your concern with her/his teacher or the principal of the school. If she/he is unable to answer your question, you should then contact the BOCES Administrative Assistant (303-679-7404) where your call will be directed to a staff member who will assist you.

How do I request to speak to the Board?

Fill in the information on the Request Form and give it to the BOCES admin assistant. The form must be received by the admin assistant prior to the start of the meeting.

Communications to the Board

Communications to the BOCES Board should be addressed to:

Mt. Evans BOCES
Attn: Mrs. Tasha Flores, Administrative Assistant
PO Box 1069 Bailey, Colorado 80421
Phone: 303-679-7404
Fax: 303-838-8024



REQUEST TO ADDRESS BOCES BOARD:

The form below must be completed in advance of the Board meeting and returned to the Board Admin Assistant prior to the start of the meeting. The form may be emailed to tflores@mtevansboces.com. If you are speaking on a topic that is listed on the agenda, public comment session will be in the beginning portion of the meeting designated on the agenda as "Public Comments - Items on the Agenda." If you are speaking on a topic not on the agenda, public comment session will be following the business portion of the meeting designated on the agenda as "Public Comments - General Items not specific to Agenda".

If you have any questions, please contact Tasha Flores 303-679-7404

To address the Board, please complete this form and hand it to Mrs. Flores, BOCES Admin Assistant. A written summary of your comments may be attached. This summary is helpful to Board members, particularly if your comments include questions for later response.

Meeting Date: _____

Name: _____

Phone Number: _____

Address: _____

Topic: _____

Please check one of the following:

_____ This **topic is on the agenda**. I desire to address the Board during the designated public comment time to offer comments related to an agenda item.

_____ This **topic is not on the agenda** but pertains to District business and/or school operations. (Comments for non-agenda items are scheduled toward the end of the business meeting.)

Signature _____

